

Program Charter

TPM Compass - Program scope, sponsors, success metrics, governance

1. Program Overview

Field	Details
Program Name	[Enter program name]
Executive Sponsor	[Name, title]
Technical Program Manager	[Name]
Start Date	[Date]
Target Go-Live	[Date]
Status	[Draft / Approved / Active]

2. Business Outcome

Every successful program begins with a business outcome - not a feature backlog.

What business outcome will change because of this program?

- [One paragraph outcome statement]

How will we measure that change?

- [Measurable objective 1]

- [Measurable objective 2]

- [Measurable objective 3]

Who is ultimately accountable for delivering it? [Name / role]

3. Capabilities

Capability	Why it matters	Target Phase
[Capability]	[Business reason]	[Phase 1/2/3]
[Capability]	[Business reason]	[Phase 1/2/3]
[Capability]	[Business reason]	[Phase 1/2/3]

4. Key Dependencies

Dependency	Owner	Type	Risk	Target Date
[Dependency]	[Owner]	[Technical]	[High]	[Date]
[Dependency]	[Owner]	[Platform]	[Medium]	[Date]

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5. Governance Model

Forum	Cadence	Decision Rights	Participants
Steering Committee	[Monthly]	Strategic decisions, funding, scope	[Sponsor, Leadership]
Program Review	[Weekly]	Blockers, dependencies, release readiness	[TPM, Leads]
Architecture Review	[Bi-weekly]	Technical direction	[Architects, Principals]

6. Success Metrics

Metric	Target	Owner	Frequency
[Outcome metric]	[Target]	[Owner]	[Weekly]
[Adoption metric]	[Target]	[Owner]	[Weekly]
[Health metric]	[Target]	[Owner]	[Monthly]

7. Risks & Assumptions

- [Known risk or assumption]
- [Known risk or assumption]

8. Sign-off

Role	Name	Date
Executive Sponsor		
Technical Program Manager		
Engineering Lead		